

City of Lowell, Oregon
Minutes of the Blackberry Jam Festival Committee Meeting
January 10, 2017

The meeting was called to order at 7:00 PM by Chair Wild

Members Present: George Wild, Maureen Weathers, Mike Galvin, Warren Weathers

Member Absent: Karen Burford

Approval of Minutes: July 12, 2016 and July 26, 2016. **Maureen Weathers move to approve, second by Warren Weathers. PASS 4:0**

Business:

- a. **Selection of Committee Chair - Maureen Weathers move to nominate George Wild as Committee Chair, second by Mike Galvin. PASS 4:0**
- b. **Selection of Committee Vice Chair – Maureen Weathers move to nominate Mike Galvin as Vice Chair, second by Warren Weathers. PASS 4:0**
- c. **Selection of Recording Secretary – Maureen Weathers move to appoint Karen Burford as Recording Secretary, second by George Wild. PASS 4:0**
- d. **Selection of Treasure – Mike Galvin move to appoint Maureen Weathers as Treasure, second by Warren Weathers. PASS 4:0**
- e. **Review of Committee Powers, Duties, and Reporting Requirements - CA Cobb introduced item and provided overview of Blackberry Jam Festival Committee. Discussion followed on wording of document.**

Karen Burford arrived 7:25 PM

Maureen Weathers requested that the Annual Report date submitted by, be changed to September 30. CA continued with explanation of Term Expiration date.

- f. **Discussion and Approval of Regular Meeting Date and Time - CA introduced item. Maureen Weathers move to have meeting on the second Tuesday of the month at 7 PM at City Hall, second by Mike Galvin. PASS 5:0**
- g. **Review and Approval of 2017 Work Plan – CA introduced item, and request idea's be brought back to next meeting. Discussion followed.**

Operations:

Mike Galvin move to add Pam Bauman, Diane Stephens, Gerry Burr, Paula Chevalier, Virginia Galvin as members. Second Maureen Weathers. PASS 5:0

- a. **Financial Report:** Well above budget. Food booths ok.
- b. **Sponsorship:** Lost one sponsor and one sponsor returned. Fees will remain the same for 2017.
- c. **Craft & Commerical:** Came in well above budget.
- d. **Public Relations:** Nothing to report at this time.
- e. **Advertising:** No report.
- f. **Poster:** No report.

- g. Entertainment:** Paula requested \$200.00 increase for Saturday. Motion made and motion passed.
- h. Quilt Show:** “Kite Tails” ready to go.
- i. Car Show:** Will meet with Greg Hampton – no report at this time.
- j. Parade:** No report
- k. Grand Marshall:** Selected this year from Fall Creek.
- l. Fishing Derby:** Warren reported Cabela’s is selling out so we may have to get fish tags from fish & game.
- m. Kidz Korner:** Dawn Hymer: discussion about replacing tents and/or purchasing tent from Jim Burford
- n. RCA:** No report.
- o. Pie Eating Contest:** No report at this time.
- p. Horse Shoe Tournament:** No report at this time.
- q. Security:** Will be the same as last year.

Adjourn: 8:35 PM