

**City of Lowell, Oregon**  
**Minutes of the City Council Study Session**  
**January 2, 2018**

The Study Session was called to order at 7:00 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Jim Burford, Maggie Osgood, Gail Harris

**Member Absent:** Patricia Angelini

**Study Session Topic(s)**

- a. **Review Report on 2017 Service Improvements** - CA gave a brief over view of report provided in packet. Discussion followed on how to improve outcomes.
- b. **Review Proposed 2018 City Administrator Objectives** – CA presented his written objectives for 2018.
- c. **Review Branding and Marketing Improvements** - CA presented information on equipping staff and council with branding identification. Cost list was provided for council information.
- d. **Review Personnel Evaluation Process** – CA presented the process and the form to be used in employee annual evaluation’s.

**Adjourn: 7:29 PM**

Approved: \_\_\_\_\_  
Don Bennett, Mayor

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Date